# Optum

## Uninsured Eligibility Requests

Optum Maryland Provider Training and Education

**Training Participant Guide** 



## **Key Points**

- Uninsured Eligibility Overview
- Eligibility Criteria/Time Spans
- Uninsured Requests Video Tutorial
- Status Indicator/Description
- Tips for Submitting Requests



## **Uninsured Eligibility**

## An overview of **Uninsured Eligibility** can be found in the <u>Public Health Behavioral System Provider</u>

#### <u>Manual</u>

Click the document image below to access the Uninsured Eligibility details

#### 3. Uninsured Eligible Consumers

#### PBHS Maryland

#### 3.1 Overview

As the Administrative Services Organization (ASO), Optum Maryland, receives and manages all Medicaid and State-only funds for the Public Behavioral Health System (PBHS). Services are fully integrated into one common data system.

#### **3.2 Uninsured Eligible**

Uninsured eligible consumers are individuals for whom the cost of medically necessary and appropriate community-based behavioral health services may be subsidized by the Behavioral Health Administration (BHA) because of the severity of illness and financial need. Depending on the availability of state funding, services may be provided to consumers who meet specific eligibility guidelines.

Providers can verify a consumer's eligibility or initiate a request for uninsured eligibility through <u>Incedo Provider Portal</u> or by calling the Optum Maryland customer service team at 1-800-888-1965.

### **Uninsured Eligibility Criteria**

The Uninsured Eligibility Criteria, Special Conditions Criteria, and Uninsured Time Spans can be found on the Optum Maryland website under Provider Alerts.

Click the document image below to access the Criteria Policy.

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#### **PROVIDER ALERT**

**Uninsured Eligibility** 

February 26, 2021

Uninsured Eligibility refers to a participant's eligibility for State funding covering certain services in the Public Behavioral Health System (PBHS). This funding is provided contingent on the availability of State General funds. Guidance on the criteria and workflow for obtaining Uninsured Eligibility follows.

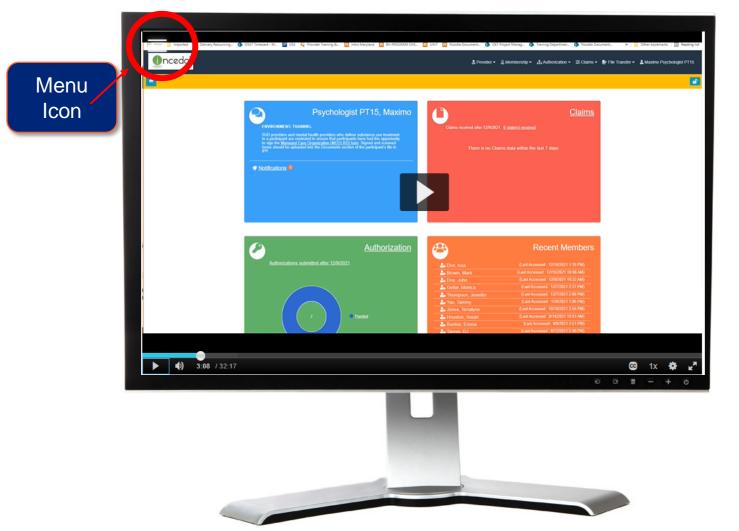
Uninsured Eligibility Criteria and Special Conditions Criteria

There are two tables which, taken in combination, outline all of the criteria considered when determining eligibility for Uninsured coverage.

Table 1: Eligibility Criteria The consumer requires treatment for one or more behavioral health

## **Uninsured Request Video Tutorial**

A <u>video tutorial</u> demonstrating Uninsured Eligibility requests using the Uninsured Eligibility and Exception form can be found on the Provider Training and Education Homepage. *Click the image below to access the video tutorial.* 



Click the **Menu Icon** in the video player to scan directly to the following chapters:

- Uninsured Criteria
- Adding a New
  Participant
- Uninsured Application
  Form
- Uninsured Forms for Existing Participants
- Uninsured Exception
  Form
- Time Spans and
  Subsequent Requests

### **Uninsured Eligibility Status Indicator**

A Status Indicator can now be viewed next to the participant's name to confirm if an Uninsured Eligibility request has been approved. Click the image below to access more details on this update. Click the document image below to access the Provider Alert. Request has been approved and eligibility active: no icon cedo B Moran, James (145) (05/01/2002) Request has been denied: red icon ncedo B mako, theshark (329) (12/31/1991) Request is pending/not processed yet: grey icon philips, michelle (383) (12/31/1991)

## **Eligibility Reminder**

PBHS Providers will use the **Incedo Provider Portal** to request Uninsured Eligibility on behalf of a Participant.

It is the Provider's responsibility to monitor continued renewal of approved Uninsured Eligibility requests during an active authorization span. Monitoring uninsured time spans will help to avoid gaps in eligibility during the approved authorization span.

Use the **Eligibility Criteria** to determine exceptions, documentation requirements, status, and subsequent eligibility span approvals.



## **Eligibility Reminder**

#### A list of tips for submitting Uninsured Requests can be found on the Optum Maryland website.

Click the image below to access the Provider Alert.



#### **PROVIDER ALERT**

**Advice for Submitting Uninsured Requests** 

April 3, 2020

Optum Maryland would like to share with providers some important information on correct way to submit Uninsured requests in order to avoid delays in processing:

When submitting an Uninsured request:

 If adding a new Consumer (with no Medicaid coverage), please verify that the Consumer does not already exist in Incedo Provider Portal. Search for the Consumer via the "Member Search" screen using first name, last name, get and date of birth.

- If they exist and already have active Medicaid enverges there is no need

# **Contact Us**

Contact the Provider Relations team at <u>MarylandProviderRelations@optum.com</u>





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