



Wes Moore, Governor · Aruna Miller, Lt. Governor · Laura Herrera Scott, M.D., M.P.H., Secretary

**MARYLAND MEDICAL ASSISTANCE PROGRAM**  
**General Provider Transmittal No. 99**  
**September 10, 2024**

TO:           Physicians   Occupational Therapists  
               Physician Assistants                       Acupuncturists  
               Social Workers                               Chiropractors  
               Certified Counselors                     Audiologists  
               Licensed ABA Providers                   Speech-Language Pathologists  
               Pharmacies                                   Optometrists  
               Pharmacists                                 Opticians  
               Podiatrists                                 Physical Therapists  
               Dentists                                     Psychologists  
               Nurse Anesthetists                       Nurse Psychotherapists  
               Nurse Midwives                           Nurse Practitioners  
               Dietitians/Nutritionists

FROM:       Charles Crisp, Director   
               Office of Medicaid Provider Services

RE:           Maryland Licensing Board Interface Process Clarification

**NOTE:       Please ensure that the appropriate staff members in your organization are informed of the content of this transmittal.**

In response to questions by providers, Maryland Medicaid is issuing this transmittal to clarify the process used to interface with the Maryland professional licensing boards. As originally communicated in item 3 of PT [51-24](#) Winter General Provider Updates, any Maryland provider licensed by one of the participating licensing boards (impacted providers listed below) is only required to update their professional licenses with their respective Maryland licensing board and no longer needs to upload an updated license or submit a supplemental application via ePREP.

The following providers are included in the Maryland Board Interface Process:

Physicians	Physician Assistants	Social Workers
Certified Counselors	Licensed ABA Providers (LBAs)	Pharmacies
Pharmacists	Podiatrists	Dentists
Nurse Anesthetists	Nurse Midwives	Nurse Practitioners
Nurse Psychotherapists	Psychologists	Physical Therapists

Opticians  
Audiologists

Optometrists  
Chiropractors

Speech-language Pathologists

Maryland Medicaid receives a weekly update file from the Maryland licensing boards. As such, a provider's license expiration date will only update once a week. The provider file updates occur Thursday nights and appear in Maryland Medicaid's internal system on Friday morning. Those updates will only appear in ePREP the following Tuesday.

Due to the timing of the interface updates, providers that wait until the last week of the month to renew their license with the Board risk an automatic, temporary suspension enrollment status as the data may not interface from the licensing board prior to the start of the next month. In this situation, the automatic suspension would revert the following week when the license expiration date updates from the weekly Board interface. To reduce the risk of a temporary suspension, providers should renew licenses with the Board at least two (2) weeks prior to the end of the month in which their license is set to expire.

Providers who have renewed their license but have received a suspension due to an inactive license should wait one (1) week to allow the interface to update. If the account is still showing as suspended after a week, providers should contact the designated provider enrollment email at the bottom of this transmittal. Claims that are submitted for the provider while their account is suspended will be denied. Providers should not submit claims for dates of service that they have an active suspension and should wait to submit claims after the temporary suspension has been lifted. Please resubmit any claims denied due to the suspension once the provider is returned to active status. For information on the enrollment status of an account, please call the Maryland ePREP Hotline at 1-844-463-7768.

This initiative only applies to Maryland licensed providers that are on file as part of an active Maryland Medicaid Provider Account. The interface does not include out of state licensed providers. Providers enrolled with an out of state license will need to continue to update their licenses via supplemental applications submitted in ePREP.

Medicaid is working to establish board interfaces for acupuncturists, occupational therapists, dietitians, and nutritionists by the start of 2025.

For any questions regarding this transmittal, please contact [mdh.providerenrollment@maryland.gov](mailto:mdh.providerenrollment@maryland.gov).